

Rensselaer County Planning Office  
Building Activity Form

(TOWN, VILLAGE, CITY OF \_\_\_\_\_)

Permit number \_\_\_\_\_  
Permit issued \_\_\_\_\_, 19\_\_\_\_  
Permit expires \_\_\_\_\_, 19\_\_\_\_

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Owner: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

1. Property tax id# \_\_\_\_\_  
Street address \_\_\_\_\_

2. Subdivision \_\_\_\_\_  
Lot # \_\_\_\_\_

3. Nearest cross street \_\_\_\_\_  
Distance from cross street(ft) \_\_\_\_\_  
Property is: \_\_\_north\_\_\_south  
          \_\_\_east\_\_\_west from cross street

If on a corner, which corner:  
\_\_\_northeast\_\_\_southwest  
\_\_\_southeast\_\_\_northwest

4. Existing use \_\_\_\_\_

5. Intended use \_\_\_\_\_

6. Estimated cost \$ \_\_\_\_\_

7. Zoning district \_\_\_\_\_

8. Lot Area: \_\_\_\_\_

11. No. of building stories \_\_\_\_\_

12. Floor area (residential only):  
\_\_\_\_\_ sq.ft.

13. Cubic area (commercial/industrial only): \_\_\_\_\_ cu.ft.

14. Building classification:  
Residential  
Single-fam. detached \_\_\_\_\_  
Mobile home \_\_\_\_\_  
Duplex \_\_\_\_\_  
Apartment # units \_\_\_\_\_  
Townhouse \_\_\_\_\_  
Condominium \_\_\_\_\_  
Commercial \_\_\_\_\_  
Industrial \_\_\_\_\_

15. Activity:  
New building Addition \_\_\_\_\_  
Demolition - Structure \_\_\_\_\_  
Conversion (to residential): \_\_\_\_\_  
Conversion (from residential): \_\_\_\_\_

16. Number of bedrooms: \_\_\_\_\_  
Number of bathrooms: \_\_\_\_\_

17. Water -  
private well - depth(ft) \_\_\_\_\_  
community system \_\_\_\_\_  
municipal system \_\_\_\_\_

18. Sewage disposal -  
private septic \_\_\_\_\_  
community system \_\_\_\_\_  
municipal system \_\_\_\_\_