

**REGULAR MEETING
TOWN BOARD
TOWN OF STEPHENTOWN
FEBRUARY 19, 2018**

The Regular meeting of the Town Board, Town of Stephentown was called to order by *Lawrence Eckhardt* at **7:10 PM** at the Town Hall.

MEMBERS PRESENT:

(X) Supervisor Lawrence Eckhardt
(X) Councilman Philip Roder
(X) Councilman William Jennings
(X) Councilman Gerald Robinson
(X) Councilman Pam Kueppers
(X) Town Clerk Stephanie Wagar

(X) Highway Superintendent, Alden Goodermote
(X) Assessor, Jennifer Van Deusen
(X) Deputy Code Enforcer, Owen Cassavaugh
(X) Code Enforcement, Dean Herrick
(X) Town Attorney, Craig Crist

A quorum (X) was () wasn't established.

63 from the Public were present

AUDIT OF CLAIMS:

- Claim #25-18 through #61-18 in the amount of **\$29,683.00 to be paid** and \$ from the **General Account**
- Claim #14-18 through #34-18 in the amount of **\$34,546.13** from the **Highway Account**
- For a **Total of \$63,415.05 to be paid and \$64,229.13** were audited and approved by the Town Board.

MOTION BY: RODER

SECONDED BY: ROBINSON

VOTES OF: 5 AYE

0 NAY

Minutes of the **January 15, 2018 Public Hearing to Amend Local Law 1 of 2009 Cold War Veterans Exemption** were approved by the Town Board as written.

MOTION BY: RODER

SECONDED BY: JENNINGS

VOTES OF: 5 AYE

0 NAY

L. Eckhardt: the public hearing was regarding removal of the 10 year limitation on the Cold War Veterans Exemption Law.

Minutes of the **January 15, 2018 Regular Meeting** were approved by the Town Board as written.

MOTION BY: RODER

SECONDED BY: JENNINGS

VOTES OF: 5 AYE

0 NAY

TOWN CLERKS REPORT: The Town Clerk turned over the sum of **\$482.00** to the Supervisor for the month of **JANUARY 2018**.

JUSTICE COURT REPORT: The distribution from the office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the month of **JANUARY 2018** was \$_____. *L. Eckhardt:* haven't received the statement yet for the court report.

TRANSFER STATION REPORT: The Transfer Station deposited a total of **\$5,078.00** for the month of **JANUARY 2018**.

Bags: **\$ 4,329.00**

C&D: **\$539.00**

Metal: **\$18.00**

Tires: **\$37.00**

Stickers: **\$75.00**

Appl.: **\$10.00**

Propane Tanks: **\$0**

Electronics: **\$50.00**

B. Jennings: April 28th Hazardous waste day in Stephentown please make sure to register prior so they know how many bins to have available.

ACCOUNT TOTALS:

GENERAL \$370,296.30

GENERAL RESERVE FUND \$255,723.34

BEACON ESCROW \$ 885.19

HIGHWAY \$767,745.25

HIGHWAY RESERVE FUND \$361,857.94

BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.

Motion: Go into Executive Session 7:30 PM to discuss personnel matters with legal counsel.

MOTION BY: ECKHARDT

SECONDED BY: JENNINGS

VOTES OF: 5 AYE

0 NAY

Motion: Come out of Executive Session 7:45 PM

MOTION BY: ECKHARDT

SECONDED BY: JENNINGS

VOTES OF: 5 AYE

0 NAY

REPORT FROM THE TOWN BOARD:

RESOLUTION #22 - 2018

TRANSFER OF FUNDS WITHIN ACCOUNTS

WHEREAS: the Town Board authorizes the Town Supervisor to transfer within accounts to balance and close the books for 2017 and,

WHEREAS: the Town Board requested that the Supervisor submit an itemized report, now therefore be it,

RESOLVED: that the Town Supervisor, has submitted an itemized report of all fund transfers, and be it further,

RESOLVED: that the list is attached to these Town Board Minutes.

MOTION BY: ECKHARDT

SECONDED BY: RODER

VOTES OF: 5 AYE

0 NAY

RESOLUTION #23 -18

STANDARD WORKDAY HOURS FOR EACH ELECTED OR APPOINTED POSITION.

WHEREAS: the State retirement law requires that the town board establish standard work days for each position for the purposes of reporting to the retirement system, now therefore be it

RESOLVED: that the Town board of Stephentown sets the following standard workday hours:

Highway Superintendent and highway dept. employees 8 hours per day

All elected officials (*except* Highway Superintendent) –
Council, Town Clerk, Town Supervisor, Tax Collector, Town Justices 6 hours per day

All other appointed positions 6 hours per day

And further be it

RESOLVED: That the town of Stephentown will report the officials to the New York State and Local Retirement System based on their record of activities (ROA Calendars):

- Court Clerk 7.95 days

MOTION BY: RODER

SECONDED BY: KUEPPERS

VOTES OF: 5 AYE

0 NAY

L. Eckhardt: explains what an ROA (Record of Activity) 3 consecutive months of work recorded and sent into the state to determine a standard work day.

RESOLUTION #24 -18

STREET LIGHT REPLACEMENT WITH NEW TECHNOLOGY LED LIGHTING

WHEREAS: The Town of Stephentown, as a matter of Public Safety, provides street lighting services to selected intersections and highway areas in the town; and

WHEREAS: These current services are mandated and provided by the electric services company of NYSEG; and

WHEREAS: the Town Board is required to pass a resolution to approve any improvements or additions to the Street Light listing of the Town with the specifications to be installed; now therefore be it,

RESOLVED: that the Town Board of Stephentown, NY approve and request the electric services company NYSEG to remove existing fixtures and install new LED type fixtures to all lights in the Town of Stephentown account; and further be it

RESOLVED: that the Town Board of the Town of Stephentown recognizes that a certain amount of residual cost of older lighting fixtures will be reimbursed to NYSEG, presently calculated at \$3,414.42 for 29 cobra head light fixtures.

MOTION BY: JENNINGS **SECONDED BY: ROBINSON**

VOTES OF: 5 AYE 0 NAY

L. Eckhardt: Public Service Commission has selected some communities for more energy efficient lighting.

RESOLUTION #25 -18 CONTRACT FOR SERVICES WITH STEPHENTOWN EMERGENCY FOOD PANTRY

WHEREAS: The Stephentown Emergency Food Pantry, as a volunteer group, provides food to those town residents in times of extreme need; and

WHEREAS: These current services have been and are provided by the Stephentown Emergency Food Pantry from the Hall at the Stephentown Federated Church; and

WHEREAS: the Stephentown Federated Church has recently required that the Stephentown Emergency Food Pantry provide liability insurance coverage for use of the Church Hall: and

WHEREAS: the cost of such insurance will be in excess of \$500 per year: now therefore be it,

RESOLVED: that the Town Board of Stephentown, NY approve the expenditure of **\$500.00** to The **STEPHENTOWN EMERGENCY FOOD PANTRY**, FOR THE SERVICES THEY PROVIDE TO THE NEEDY RESIDENTS OF THE TOWN OF STEPHENTOWN; AND FURTHER;

RESOLVED: that the Supervisor is authorized to establish a contract with the Stephentown Emergency Food Pantry stating that the funds are to be used only to offset the cost of needed liability insurance.

MOTION BY: ECKHARDT **SECONDED BY: ROBINSON**

P. KUEPPERS SECONDED AND THEN RECUSED HERSELF SINCE SHE WORKS FOR THE FOOD PANTRY

B. JENNINGS: WILL ABSTAIN SINCE HIS WIFE RUNS THE FOOD PANTRY

VOTES OF: 3 AYE 0 NAY 2 ABSTAINED (KUEPPERS & JENNINGS)

RESOLUTION #26-18 LOCAL LAW #1 OF 2018 - AMENDED COLD WAR VETERANS EXEMPTION LAW

WHEREAS: the Town Board has commissioned the drafting of a proposed amended Cold War Veterans Exemption Law; and

WHEREAS: the Town Board has conducted the necessary public hearing on the proposed local law, and

WHEREAS: the Local Law #1 of 2018 Amended Cold War Veterans Exemption Law reads as follows, (See attached Exhibit A), now therefore be it

RESOLVED: that the Town Board resolves to enact said local law.

MOTION BY: ROBINSON **SECONDED BY: RODER**

VOTES OF: 5 AYE 0 NAY

MEETING OPEN TO PUBLIC COMMENT @ 7:58PM:

L. Eckhardt: explains the rules for public comment – state your name and keep comment 5 minutes or less

A. Goodermote, J. MacVeigh, T. Hanson, B. Hammersmith, D. Hoffman, J. Hunt, F. Haley, J. Atwater, N. Gardner – spoke in support of Dean Herrick to be reappointed to his position of Code Enforcement.

Discussion between board members Robinson, Roder, Kueppers and Code Enforcement Officer Herrick regarding communications between the Code Enforcement Office and the Board.

P. Roder moves the motion to appoint Dean Herrick as Code Enforcement Officer for 2018, Supervisor Eckhardt seconds motion, vote is made 3 Ayes (Roder, Jennings, Eckhardt) 2 Nays (Robinson, Kueppers).

L. Eckhardt: motion moves

G. Robinson questions who the third vote

L. Eckhardt: Jennings

G. Robinson: thought he recused himself?

L. Eckhardt: not this time

B. Jennings: willing to take the recusal off the table, Dean has been a great Code Enforcer, and we are fortunate to have Dean, the board would still like to have a discussion on where we are going.

RESOLUTION #27-18

2018 APPOINTMENTS FOR VACANT POSITIONS

WHEREAS: the Town Board has requested applications for vacant positions and extended the deadline for applications for the Code Enforcement Officer; and

WHEREAS: the Town Board has reviewed the applications submitted, now therefore be it

RESOLVED: that the Town Board would like to appoint Dean Herrick Code Enforcement Officer for the Town of Stephentown, with the annual expiration date of December 31st, 2018.

MOTION BY: RODER

SECONDED BY: ECKHARDT

VOTES OF: 3 AYE (RODER, ECKHARDT & JENNINGS)

2 NAY (ROBINSON & KUEPPERS)

L Eckhardt: asked HWY Sup. Goodermote if there is a timeline for truck contracts

A. Goodermote: yes on the plow truck, the plow truck is around \$150k due for a new one next year, will need to know Frank is coming next month about redoing the front of the garage

L Eckhardt: we are doing one or the other correct?

A. Goodermote: yes, would like to have both but at this time one or the other

P. Roder: will review and discuss next month

L. Eckhardt: funding for bridges and culverts are due soon, Culverts at the end of March and Bridges at the end of April

A. Goodermote: discussed bridges and culverts

J. Hunt: \$70million for Bridges of NY fund – that's only 70 bridges in the entire state

L. Eckhardt: letter from DEC would like to be lead agency to mine from Misty Valley Farm, asks the board if they do nothing and allow DEC to assume lead?

P. Roder & B. Jennings state this matter should go to the Planning Board

D. Herrick & O. Cassavaugh state the paperwork was already submitted

P. Roder announces the Planning Committee will be meeting next Monday, states it's not a law or rule just a plan/guide

MOTION TO ADJOURN AT 8:59 PM

MOTION BY: RODER

SECONDED BY: KUEPPERS

VOTES OF: 5 AYE

0 NAY

****A Workshop Meeting** is held every second Monday of every month at **7:00PM** at the Town Hall.

****The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, March 19th, 2018** at **7:00 PM** at the Town Hall.

Stephanie M. Wagar

Town Clerk